



City of San Leandro

Meeting Date: October 19, 2020

Staff Report

File Number: 20-446

Agenda Section: PUBLIC HEARINGS

Agenda Number: 5.A.

TO: City Council

FROM: Jeff Kay
City Manager

BY: Tom Liao
Community Development Director

FINANCE REVIEW: Not Applicable

TITLE: Staff Report for a City of San Leandro Ordinance Amending Certain Sections of the San Leandro Municipal Code and Resolution Amending Certain Sections of the Administrative Code Related to Penalties for Code Violations.

SUMMARY AND RECOMMENDATIONS

Staff recommends that the City Council approve and adopt an ordinance that updates the penalty amounts for violations of the San Leandro Municipal Code to comport with state law penalty thresholds and adopt a resolution that updates the San Leandro Administrative Code to reflect the updated penalty amounts in the current Master Fee Schedule.

BACKGROUND AND ANALYSIS

The City of San Leandro ("City") is authorized pursuant to Government Code sections 53069.4 and 36900 to regulate and impose penalties on violations of local ordinances. San Leandro Municipal Code ("SLMC") Chapter 1-12 lays out the authority and procedure for the City to impose penalties for code violations, and SLMC Chapter 7-5 lays out the authority and procedure for the City to impose penalties for violations of the building code.

The California Government Code stipulates the maximum fine amounts that cities may impose for violations of local ordinances and for violations of the building code. From time to time, the California Legislature updates these maximum fine amounts to reflect inflation. In 2019, the Government Code was amended to reflect increased penalty amounts for building and safety code violations.

Per Government Code sections 53069.4, 25132, and 36900(b), where a code violation would otherwise be an infraction, each violation is punishable by (1) a fine not exceeding \$100 for a first violation, (2) a fine not exceeding \$200 for a second violation of the same ordinance within one year, and (3) a fine not exceeding \$500 for each violation of the same ordinance within one year. SLMC 1-12-415 currently includes penalties of \$150, \$300, and \$600 for code violations, which

exceed the maximum amounts pursuant to State law.

Per Government Code section 36900(c), violations of local building and safety codes are punishable by (1) a fine not exceeding \$130 for a first violation, (2) a fine not exceeding \$700 for a second violation of the same ordinance within one year, (3) a fine not exceeding \$1,300 for each additional violation of the same ordinance within one year of the first violation, and (4) a fine not exceeding \$2,500 for each additional violation of the same ordinance within two years of the first violation in certain circumstances. SLMC section 7-5-105, subsection 114.4 currently includes penalties of up to \$1,000 for building and safety violations, which do not align with State Law.

The City's ability to impose penalties for code violations helps promote a healthy and safe community for all its members. Imposing penalties for continued code violations is one of the City's tools to enforce the SLMC. Code violations often result in blight, or dangerous conditions on private property, such as garbage accumulation, broken fences, and conditions attractive to harmful vectors. Such violations expend City resources to clean up, may cause physical or economic damage to persons and property, and may present attractive nuisances and public health dangers to the community.

The Government Code does not set forth a maximum penalty amount for violations. Currently, the SLMC contains a \$5,000 maximum penalty amount that may be accrued for a single code violation during a calendar year. The proposed amendments maintain a penalty cap for violations accruing on single-family residential parcels, but eliminates the cap for other types of properties. The financial burden on single-family home-owners to pay penalties for code violations is much higher than on other types of properties. Additionally, since the financial burden on single-family home-owners is higher, they remain motivated to correct and/or pay penalties, as compared to other types of properties where the financial burden to pay penalties is lower, and thus motivation for correction is lower.

Currently, the penalty amounts imposed for code violations by the SLMC are out of alignment with the state maximums. Staff recommends amending the SLMC and the Fee Schedule in the San Leandro Administrative Code to update the penalty amounts for consistency with state law.

Fiscal Impact

It is anticipated that higher building and safety code penalties and elimination of the \$5,000 annual cap for non-single-family properties would offset any decrease in revenues resulting from lower administrative penalties.

Conclusions

Staff recommends that the City Council 1) adopt the attached ordinance amending the San Leandro Municipal Code regarding monetary penalties for code violations in order to bring penalty amounts in alignment with state law; and 2) adopt the attached resolution amending the San Leandro Administrative Code to reflect the updated penalty amounts in the City's Fee Schedule.

ATTACHMENT(S)

Attachments to Staff Report

- Ordinance Amending the Municipal Code
- Resolution Amending the Administrative Code with Fee Schedule Exhibit

PREPARED BY:

Avalon Schultz, Principal Planner, Community Development Department



City of San Leandro

Meeting Date: October 19, 2020

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File Number: 20-448

Agenda Section: PUBLIC HEARINGS

Agenda Number:

TO: City Council

FROM: Jeff Kay
City Manager

BY: Tom Liao
Community Development Director

FINANCE REVIEW: Not Applicable

TITLE: RESOLUTION of the City of San Leandro City Council Amending Title 6, Chapter 4 of the San Leandro Administrative Code Relating to Penalties for Violations of the Municipal Code and Building Code.

The City Council of the City of San Leandro does RESOLVE as follows:

1. That following notice and hearing as may be required by law, Title 6, Chapter 4, Section 6.4.100 of the San Leandro Administrative Code ("Fee Schedule") is hereby amended for the Community Development Department, Code Enforcement Division, per the Exhibit attached hereto and made a part hereof;
2. That except for that which is shown as amended, the Fee Schedule shall remain in full force and effect as approved by the City Council;
3. That the amendments to the Fee Schedule pursuant to this resolution shall take effect immediately.

CITY OF SAN LEANDRO
2020-21 ADOPTED FEE SCHEDULE



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§ 6.4.100: FEES. The following fees have been established by the City Council pursuant to various provisions of the San Leandro Municipal Code (SLMC), San Leandro Administrative Code (SLAC) or the general laws of the State of California.

Description	Current Fee	Reference
CITY WIDE		
1 Reproduction Work		
A. Public Records, General	\$2.00 (first 10 pages) \$0.10 per additional page	SLAC 6.4.100
B. Audio Recordings		
-- City Council Meetings	\$2.00 per meeting	
C. San Leandro Municipal Code Book	\$125.00	
D. San Leandro Municipal Code supplement service	\$20.00/year	
2 Filming Project Fees:		SLAC 32.1.100
A. Application Fee	\$150.00	
B. Daily Filming Fee	\$50.00	
C. Encroachment Fee	\$65.00	
D. Personnel Fee:		
-- Police	Current hourly overtime rate with minimum of 4 hours per officer.	
-- Other City staff:	Direct Costs (1) for services within normal working hours. Overtime rate charged for services provided outside of normal operational hours.	
3 Subpoena Fees		CA Gov't Code
A. Records	\$15.00	
B Personal appearance of City employees	\$275.00	
C. Personal appearance of police officers	\$275.00	
4 Residential Parking Permit Program		
Note: Fees are Annual and are to be charged on a calendar year basis and shall not be pro rated.		
A. Regular Permits	\$20 for first permit	
1. Additional Permits (each)	\$40/each for additional permits	
B. Visitor Permits	\$15(good for 14-days)	
5 Legal Services Cost Recovery Fee	Community Development Department applications and other Cost Recovery eligible legal services performed by the City Attorney's Office will be charged the following rates:	
	\$250-\$400/HR – Attorney time	
	\$150.00/hr. – Paralegal time	
6 Service fee for credit card transactions processed by the City	a maximum of 2½% of total credit card transaction amount	
<i>(1) Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 14.80% for indirect overhead charges and 52.23% for staff support charges.</i>		
CITY CLERK		
1 Private Subscriptions - for mailing and handling of Council Book	\$240.00/per year (prorated quarterly)	SLAC 6.4.100
2 Fire and Closing Out Sales Application Fees	\$60.00 filing fee for 60 days	SLMC 4-8-220
3 Appeals Fee		SLAC 6.4.100
A.Non-refundable appeal processing fee for administrative decisions	\$75.00	
B.Non-refundable appeal processing fee for Board of Zoning Adjustments, Planning Commission or Site Development Sub commission. This fee is in addition to the Appeal Fees in the Community Development Department which cover the costs associated with the review and processing of the appeal.	\$534.00 Cost Recovery, plus Community Development Department Planning Division Fee	
C. Library Historical Commission	\$287.00 Cost Recovery	
D. Rent Review Board	No Charge	
4 Fee for the processing of an initiative petition for any municipal measure.	\$200.00	CA Elections Code §9202(b)
	Refundable if, within one year of the date of filing the Notice of Intent, the Clerk certifies the sufficiency of the petition.	
CITY MANAGER'S OFFICE – Information Services Division		
1 Existing and Custom-designed GIS Data & Map Fees		
A. Labor	Direct Costs (1)	
B. Media: Bond or Vellum Paper	\$ 0.25 per sq. ft	
Semi-Gloss or Mylar Paper	\$ 0.75 per sq. ft.	
8-1/2 x 11 Paper	\$.10/per page for 10 or more pages	
CD Rom	\$ 5.00 each	
<i>(1) Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 14.80% for indirect overhead charges and 52.23% for staff support charges.</i>		

Description	Current Fee	Reference	Proposed Fee	Explanation
COMMUNITY DEVELOPMENT DEPARTMENT - Building Regulations Division				
1 Plans and Specifications	See Engineering & Transportation Department Item 7, Public Work Projects			
2 Building Permit Fees				
A. Filing and Issuance Fee	\$128 plus valuation fees and/or other building fees as listed below			
Re-filing Fee for each resubmittal, deferred submittal, and/or revision after 1st resubmittal, or upon 2nd resubmittal for plan check on same project	50% of Filing and Issuance Fee per occurrence			
B. Permit Fee				
<p>Determination of Valuation for Fee-Setting Purposes: Valuation shall be based on total value of all construction work, as determined by the Building Official, including all finish work, roofing, electrical, plumbing, heating, air conditioning, elevators, fire-extinguishing systems and any other permanent equipment).</p> <p>For new construction project valuations which the Building Official believes are understated at submittal, valuation may be determined using the most current International Code Council (ICC) valuation table modified to account for a regional construction cost modifier of 16% or the most currently available regional construction cost modifier (i.e. construction value in ICC Table * 1.16).</p> <p>For tenant improvement, residential remodels, or other projects that do not involve new square footage project valuations which the Building Official believes are understated at submittal, valuation may be determined using, up to 50% of, the most current International Code Council (ICC) valuation table modified to account for a regional construction cost modifier of 16% or the most currently available regional construction cost modifier (i.e. up to 50% of construction value in ICC Table * 1.16).</p>				
<p>Note: The Building Official may adjust the plan checking/permit fee for an individual project when costs to the City are not congruent with this fee schedule.</p>				
i) New Buildings, Additions, Tenant Improvements, Residential Remodels, and Combined Mechanical, Electrical and/or Plumbing Permits				
\$1 to \$5,000	\$197			
\$5,001 to \$10,000	\$197 for the first \$5,000 plus \$59.13 for each add'l \$1,000 or fraction thereof, to and including \$10,000			
\$10,001 to \$50,000	\$493 for the first \$10,000 plus \$17.25 for each add'l \$1,000 or fraction thereof, to and including \$50,000			
\$50,001 to \$100,000	\$1,183 for the first \$50,000 plus \$15.77 for each add'l \$1,000 or fraction thereof, to and including \$100,000			
\$100,001 to \$500,000	\$1,971 for the first \$100,000 plus \$12.81 for each add'l \$1,000 or fraction thereof, to and including \$500,000			
\$500,001 to \$1,000,000	\$7,096 for the first \$500,000 plus \$4.73 for each add'l \$1,000 or fraction thereof, to and including \$1,000,000			
\$1,000,001 and up	\$9,460 for the first \$1,000,000 plus \$4.49 for each additional \$1,000 or fraction thereof over \$1,000,000			
ii) Stand-Alone Plumbing Permit				
Up to \$2,000	\$99			
\$2,001 to \$5,000	\$197			
\$5,001 to \$10,000	\$197 for the first \$5,000 plus \$39.42 for each add'l \$1,000 or fraction thereof, to and including \$10,000			
\$10,001 and up	\$394 for the first \$10,000 plus \$13.14 for each additional \$1,000 or fraction thereof over \$10,000			
iii) Stand-Alone Electrical Permit				
Up to \$2,000	\$99			
\$2,001 to \$5,000	\$197			
\$5,001 to \$10,000	\$197 for the first \$5,000 plus \$39.42 for each add'l \$1,000 or fraction thereof, to and including \$10,000			
\$10,001 and up	\$394 for the first \$10,000 plus \$13.14 for each additional \$1,000 or fraction thereof over \$10,000			

Description	Current Fee	Reference	Proposed Fee	Explanation
COMMUNITY DEVELOPMENT DEPARTMENT - Building Regulations Division (continued)				
iv) Stand-Alone Mechanical Permit				
Up to \$2,000	\$99			
\$2,001 to \$5,000	\$197			
\$5,001 to \$10,000	\$197 for the first \$5,000 plus \$39.42 for each add'l \$1,000 or fraction thereof, to and including \$10,000			
\$10,001 and up	\$394 for the first \$10,000 plus \$13.14 for each additional \$1,000 or fraction thereof over \$10,000			
v) Residential 1 and 2 Family Re-roof				
a) Main dwelling roof	\$275 all sizes and materials			
b) Detached garages and accessory structures on same property as main dwelling and done at the same time as the main dwelling roof.	\$88			
vi) Inspection of the installation of an earthquake gas shutoff valve	\$33.47 with no Filing & Issuance Fee			
vii) Residential Seismic Retrofit projects using "Plan set A" (for one and two family residences)	\$77 plus Filing and Issuance Fee and other miscellaneous fees			
viii) Photovoltaic Systems				
a) Residential				
i) Up to 15kW	\$296			
ii) each additional kW over 15kW	\$16			
b) Commercial				
i) Up to 25kW	\$413			
ii) 26kW - 50kW	\$620			
iii) each additional kW (51kW - 250kW)	\$7			
iv) each additional kW over 250kW	\$5			
<i>Note: For photovoltaic systems, total permit fees, including applicable Permit Issuance and Filing Fees, Automation Fees, Community Planning Fees, and other mandated fees shall not exceed amounts authorized via Government Code Section 66015.</i>				
ix) Signs				
Sign permit fees are based on all signs being on the same property and on the same permit.				
a) 1st Non-energized sign attached to building.	\$111			
b) each additional sign thereafter:	\$56			
c) Pylon sign, energized or not, each:	\$233			
d) Monument sign, energized or not, each	\$175			
e) Relocation or alteration of any sign electronically or mechanically, but not including replacement of tubing, transformers and such parts subject to failure; or shop inspection by the local inspection department in lieu of a UL label (a local electrical inspection department label of approval shall be required), each	\$88			
x) Demolition				
a) Commercial/Residential Demolition up to 3,000SF	\$296			
b) Each Additional 10,000SF	\$197			
C. Plan Checking Fee				
Plan checking fee shall be paid at the time of application for a building permit. The plan checking fee is in addition to the building permit fee and shall be as follows:				
i) Plan Check Fee, if applicable	80% of building permit fee			
ii) For Master Plans (i.e. identical buildings built by the same builder on the same lot or in the same tract and for which building permits are issued at the same time)	A full plan checking fee shall be paid for each Master Plan when more than one building will be built and one-third (33%) of the full plan checking fee shall be paid for each production phase building at time of application.			
iii) Changes, revisions, or additions to plans previously checked	\$197 per hour; 1 hour minimum charge			

Description	Current Fee	Reference	Proposed Fee	Explanation
COMMUNITY DEVELOPMENT DEPARTMENT - Building Regulations Division (continued)				
iv) Additional plan review after the first re-check	\$197 per hour; 1 hour minimum charge			
v) Alternate Methods and Materials	\$197 per hour; 1 hour minimum charge			
vi) Energy Conservation - for all buildings and projects subject to the California Energy Commission's conservation regulations	20% of building permit fee			
D. Miscellaneous Fees				
i) Miscellaneous Inspections				
a) Fees for inspection not otherwise set forth herein	\$197 per hour; 1 hour minimum charge			
b) Fees for inspection conducted outside of normal business hours	\$297 hourly rate; 2 hour minimum charge			
ii) Investigation Fees				
a) Investigation fee for work commenced without first obtaining permits as required by the San Leandro Municipal Code, whether or not a permit is subsequently issued				
b) Investigation fee for conditions that are not in compliance with the San Leandro Zoning and/or Municipal Codes	\$197 per hour; 1 hour minimum charge			
Note: Payment of any investigation fees does not exempt any person from compliance with all other provisions of applicable codes in the execution of the work nor from any other penalties prescribed by law.				
(1) Note: For small tenant improvements to existing buildings and ADUs, the Chief Building Official and/or the Community Development Director may waive the Community Planning Fee at his/her discretion.				
(2) Community Planning Fee will not be charged for the following project types: permits for accessory dwelling units; stand-alone mechanical, plumbing, and electrical permits; minor residential remodels, and; minor tenant improvements.				
E. Other Fees and Charges				
i) Technology Fee	6% of permit fee, minimum \$6.87 per permit type			
ii) Community Planning Fee (for commercial, industrial & residential projects)	0.3% of total valuation of construction			
(iii) Strong Motion Impact Fee: State mandated tax for the Seismic Safety Commission for seismic monitoring.				
-- Residential	0.00013 per \$1.00 Valuation or fraction thereof with a \$0.50 min.			
-- Commercial/Industrial	0.00028 per \$1.00 Valuation or fraction thereof with a \$.50 min.			
(iv) Building Standards Commission (SB1473) Fee: State Mandated tax for Green Building Standards collected for the State by the City.	All Residential, Commercial, and Industrial permits that use Valuation to determine permit fees: \$1.00 per \$25,000 valuation or fraction thereof with a \$1.00 minium.			
(v) Exception to Noise Ordinance	\$463			
(vi) Certificate of Occupancy	\$197 per hour; 1 hour minimum charge			
(vii) Temporary Certificate of Occupancy per 30 days	\$197 per hour; 1 hour minimum charge			
(viii) Certificate of Compliance:	\$197 per hour; 1 hour minimum charge			
(ix) House Moving Permit	\$197 per hour; 1 hour minimum charge			
(x) Microfilm Copies	\$1.20			
(xi) Photocopies	\$0.10 per page			
(xii) Microfilming of Permit and Plans includes imaging fee for fire permits: (For purposes of fee charges, each permit is considered a drawing)				
-- 8-1/2 x 11 or 11 x 14 drawings including fire permits	\$1.90 per sheet			
-- All other size drawings	\$2.10 per sheet			
(xiii) Appeals	Direct Costs (1)			
(1) Direct Cost = hourly personnel charge plus a factor of 100% for fringe benefits, overhead and indirect costs				
(2) Community Planning Fee will not be charged for the following project types: permits for accessory dwelling units; stand-alone mechanical, plumbing, and electrical permits; minor residential remodels, and; minor tenant improvements.				
3 Administrative Citations				
Building Code Violation				New Section
- 1st Violation			\$130	Govt. Code
- 2nd Violation			\$700	Govt. Code
- 3rd Violation			\$1,300	Govt. Code
Each additional violation of the same ordinance within two years of the first violation			\$2,500	Govt. Code

Description	Current Fee	Reference	Proposed Fee	Explanation
COMMUNITY DEVELOPMENT DEPARTMENT - Code Enforcement Division				
1 Administrative Citations				
Municipal Code Violation				
- 1st Violation	\$155		\$100	Govt. Code
- 2nd Violation	\$310		\$200	Govt. Code
- 3rd Violation	\$620		\$500	Govt. Code
Cap on penalty accruing on same violation for single-family residential parcels during one calendar year	\$5,000			Added Text
2 Re-Inspection Fee	\$197			
COMMUNITY DEVELOPMENT DEPARTMENT – Economic Development				
1 Development Agreements and Leases for City/Agency Owned Property	Direct Costs (1)			
2 Marina Leases	Direct Costs (1) (2) plus the value of the extension/assignment (3)			
(1) Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 14.80% for indirect overhead charges and 52.23% for staff support charges.				
(2) Direct Costs/Planning: Hourly personnel charge plus a factor of 33% for benefits, 83% for indirect overhead charges and 89% for staff support charges.				
(3) Based on case-by-case financial analysis and appraisals of subject facilities/improvements.				
COMMUNITY DEVELOPMENT DEPARTMENT – Planning Division				
1 Annexation	Direct Costs (a); \$15,000 deposit			
2 Appeal				
A. Appeal by Applicant to Official/Commission Other than City Council	Direct Costs (a); \$5,000 deposit			
B. Appeal by Applicant to City Council (Add'l City Clerk Filing Fees Apply)	Direct Costs (a); \$5,000 deposit			
C. Appeal to Official/Commission Other than City Council	\$535.85			
D. Appeal to City Council (Add'l City Clerk Filing Fees Apply)	\$535.85			
3 Conditional Use Permit / Parking Exemption / Variance				
A. Conditional Use Permit				
i.) Residential	Direct Costs (a); \$6,000 deposit			
ii.) Non-Residential	Direct Costs (a); \$10,000 deposit			
B. Variance	Direct Costs (a); \$6,000 deposit			
C. Parking Exceptions	Direct Costs (a); \$6,000 deposit			
4 Conversion of residential apartment buildings to condominiums	\$5,293.40 per unit plus Direct Costs			
5 Development Agreement	Direct Costs (a); \$15,000 deposit			
6 Administrative Review and Exceptions				
A. Non-Residential Administrative Review	\$3,091.51			
B. Residential Administrative Review	\$2,059.43			
C. Outdoor Facilities Permits	\$1,030.19			
D. Mobile Food Vending	\$226.41			
E. Wireless Telecommunication Facility	\$6,868.87			
7 Administrative Review Requiring Hearing				
A. Non-Residential	\$6,182.08			
B. Residential	\$4,120.75			
8 Site Plan Review				
A. Residential - Minor; Certificate of Compatibility	\$2,575.47			
B. Residential - Major	Direct Costs (a); \$5,000 deposit			
C. Non-Residential	Direct Costs (a); \$5,000 deposit			
D. Non-Residential Façade Change	\$686.79			
E. Major View Preservation	\$4,120.75			
9 Environmental Review				
A. Exemption Without Initial Study (Categorical)	\$686.79 (b) (c)			
B. Initial Study / EIR	Direct Costs (a) (b) (c)			
10 Fence Modification				
A. Single Family and Duplex	\$1,030.19			
B. Multi-Family and Non-Residential	\$1,546.23			
C. View Preservation	\$3,089.62			
11 Historical Landmark Designation	\$2,059.43			
12 Planned Unit Development	Direct Costs (a); \$15,000 deposit			
13 Pre-Application Meeting				
A. First Meeting	\$0			
B. Each Additional meeting	\$516.04			
C. Planning Commission or BZA Work Session	\$516.04			
14 Public Convenience and Necessity Determination	\$1,878.30			

COMMUNITY DEVELOPMENT DEPARTMENT – Planning Division (continued)		Current Fee	Reference	Proposed Fee	Explanation
15 Signs					
A. Temporary Sign Permit		\$244.34			
B. Standard Sign Permit		\$514.15			
C. Sign Program		Direct Costs (a); \$5,000 deposit			
16 Temporary Use Permit (TUP)					
A. TUP - Holiday, Parking Lot Sale, Car Wash, or Fundraiser		\$251.89			
B. TUP - All Others		\$1,030.19			
17 Tentative Map / Subdivision / Condominium					
A. Tentative Map		Direct Costs (a); \$15,000 deposit			
B. Amendment/Extension/Revision/Waiver		Direct Costs (a); \$15,000 deposit			
C. Conversion of Residential Apartment Buildings to Condominiums		Direct Costs (a); \$15,000 deposit			
D. Conversion of Non-Residential Complexes to Individual Unit or Condominium Ownership		Direct Costs (a); \$15,000 deposit			
18 Zone Change / Specific Plans / General Plan Amendments					
A. Zone Change		Direct Costs (a); \$15,000 deposit			
B. Zoning Code Amendment		Direct Costs (a); \$15,000 deposit			
C. General Plan Amendment		Direct Costs (a); \$15,000 deposit			
D. Specific Plan		Direct Costs (a); \$15,000 deposit			
E. Specific Plan Amendment		Direct Costs (a); \$15,000 deposit			
19 Zone Compliance Letter		\$181			
20 Zoning Approval for Business License					
A. New Business License Zoning		\$119			
B. Business Change of Ownership		\$36			
C. Home Occupation - Application		\$119			
21 Other Fees					
A. Plan Check for Building					
i.) Alterations/Additions/Accessory Buildings - Residential		\$258			
ii.) New Construction - Single Family Residential		\$258			
iii.) New Construction - Multi-Family Residential		\$645			
iv.) New Construction - Non-Residential		\$645			
v.) Alterations/Additions - Non-Residential		\$258			
vi.) Alterations/Additions/New Construction - Accessory Dwelling Unit(s)		\$169 per hour			
B. Public Notice Sign Deposit		\$100 (fully refundable if sign returned)			
C. Community Planning Fee (applies to all building permits)		0.3% of total valuation of construction			
(1) Note: For small tenant improvements to existing buildings and ADUs, the Chief Building Official and/or the Community Development Director may waive the Community Planning Fee at his/her discretion.					
(2) Community Planning Fee will not be charged for the following project types: permits for accessory dwelling units; stand-alone mechanical, plumbing, and electrical permits; minor residential remodels, and; minor tenant improvements.					
D. Technology Fee: applies to all fees except Zoning Compliance Letter (19), Zoning Approval for Business License (20) and Other Fees (21)		6% of Permit Fee; \$6.65 minimum			
(a) DIRECT COST DEPOSITS AND DEPOSIT REPLENISHMENT					
<i>Applicants for Full Cost Entitlement Applications shall pay for all City staff time, including legal costs, as well as any costs for consultants required to process the application. An Agreement for Payment of Fees for Application Processing shall be submitted with the project application.</i>					
<i>Initial deposits, as shown on the fee schedule, will be collected and held by the City in a deposit account at the time the application is submitted. The cost of staff time and legal costs will be drawn from the deposit account. A positive account balance shall be maintained at all times during the review process. No work will be performed on a project with a negative fund balance. If the deposit is reduced below 20% of the initial deposit amount, the applicant will be notified and required to supplement the deposit account with an additional amount no less than 50% of the original amount.</i>					
<i>When more than one Direct Cost application is submitted, the sum total of the initial full cost deposit amount can be reduced by 20%. Projects outside the scope of this fee schedule will be subject to a full cost reimbursement agreement which will include the identification of a work program and cost estimates for both City staff time and consultant services on a defined scope of work.</i>					
<i>Funds expended for staff time shall not be dependent upon the City's approval or disapproval of the application request. Planning Direct Costs are calculated as follows: hourly wage rate multiplied by a factor of 3.38 to account for benefits, indirect overhead charges and staff support charges. The deposit account will be held open for 90 days after project approval for City to complete any miscellaneous clean-up items and to account for all project-related costs. Any deposit amounts remaining after final project close out, will be returned to the applicant.</i>					
(b) As may be required by the Community Development Department for project evaluation or environmental review, all payment for consultant work shall be the responsibility of the applicant and must be paid in advance.					
(c) Note for all fees: In addition to COSL fees, applicant is responsible for any applicable fees imposed by other agencies, such as county filing fees, LAFCO fees, Department of Fish and Wildlife Fees, etc..					

ENGINEERING AND TRANSPORTATION DEPARTMENT	Description	Current Fee	Reference
1 General Encroachment			
A. Permit		\$65.00	SLMC 55-1-225
B.1 Inspection/Plan Review/Permit Issuance		Inspection = \$129.00/hour; Plan Check Engineer = \$157.00/hour; Technical Assistance = \$106.00/hour; Senior Engineer = \$192.00/hour; Principal Engineer = \$211.00/hour;	
B.2 Permit + Inspection Fee		Direct Costs for Plan Check Services Consultant \$65 (Permit) + 1.5 hours (Minimum Inspection Time) (estimated inspection requirements = 1.5 hours determined by City Engineer)	
C. Parklet Program			
- Application Fee		\$150	
- Design Review Deposit		As determined by City Engineer	
- Restoration Deposit		\$2,500	
- Inspection		\$129.00/hour	
- Plan Review		\$157.00/hour	
D. Inspection/Security/Plan Review Deposit		As determined by City Engineer to insure prompt, high quality repairs and to cover estimated inspection costs and plan review cost.	
E. No Permit Penalty Fee		Double Inspection Fee and Permit Fee	
F. Annual Sidewalk Repair Program - Sidewalk Inspection		Cost of work performed by the City contractor or as described in SLAC 88.1.120 "Repairs"	SLAC 88.1.120
G. Agreement		Direct Costs (1)	
H. Overhead Banner Installation and Removal		\$150.00	
I. News rack Permit		\$55.00 + \$5.50 per news rack	
Maintenance Deposit		\$100.00 + \$5.00 per news rack	
2 Subdivision:			
A. Parcel Map Waiver/Lot Line Adjustment/ or Certificate of Compliance		Direct Costs (1): \$1,600 initial deposit	
B. Parcel Map		Direct Costs (1): \$4,000 plus \$100 per lot initial deposit	
C. Tentative/Final Map		Direct Costs (1)	
D. Subdivision Improvement Plan Review		Direct Costs (1)	
3 Building Permits:			
A. Plan Review		Direct Costs (1): \$65.00 minimum	
B. Agreement Preparation		Direct Costs (1)	
4 Large Format Copies (see also Community Development Dept.)		\$10.00 for first sheet and \$2.00 for each sheet thereafter plus Direct Costs (1)	
5 Park Facilities Development Impact Fees (2)			
Park Land Acquisition Fee:			
Single Family		\$17,301	SLMC 97-13-100
Multi-Family		\$15,122	SLAC 88.8.100
Special Unit		\$7,562	SLMC 97-1-820
Accessory Dwelling Unit (3)		\$6,554 maximum (No fee when < 750 sq. ft.)	
Park Improvement Fee:			
Single Family		\$2,730	
Multi-Family		\$2,387	
Special Unit		\$1,193	
Accessory Dwelling Unit (3)		\$1,034 maximum (No fee when < 750 sq. ft.)	
Total Acquisition and Improvement Fee:			
Single Family		\$20,031	
Multi-Family		\$17,509	
Special Unit		\$8,755	
Accessory Dwelling Unit (3)		\$7,588 maximum (No fee when < 750 sq. ft.)	
6 Grading Permits:			
A. Permit		\$65	
B. Inspection		\$129.00/hour	
C. Inspection Deposit		As determined by City Engineer	
D. Plan Review		Plan Check Engineer = \$157.00/hour; Principal Engineer = \$211.00/hour	
E. Performance Bond		As determined by City Engineer	SLMC 97-12-605
F. Erosion and Sediment Control Bond		Estimated cost for erosion and sediment control	SLMC 97-12-610
7 Public Works Projects:			
A. City Standard Plans (Printed or CD)		\$10.00	
B. Bidder: City Projects Plans & Specification Documents purchased at City Hall		Direct Costs (rounded to nearest \$5) or a minimum of \$25.00	
C. Bidder: City Project Plans & Specification Documents purchased via mail		Direct Costs (rounded to nearest \$5) or a minimum of \$25.00 + mailing costs	
8 Overhead Utility Conversion			
A. Residential Development		Lesser of: i) Actual cost per linear foot of property frontage, or ii) \$1,609.71 per dwelling unit, or iii) \$402.80/LF of property frontage	SLMC 55-3-325 Underground Utility District Master Plan
B. Non-Residential Development		Lesser of: i) Actual cost per linear foot of property frontage, or ii) \$402.80/LF of property frontage	
9 City Property Use Application Fee		Direct Costs (1)	

(1) Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 54% for indirect overhead charges and 87% for staff support charges.

(2) Park Development Fees created with Reso. 2000-64, and amended with Reso. 2005-069 & Reso. 2019-074.

(3) Impact fee for ADUs 750 sq. ft. or larger shall be charged proportionately in relation to the size of the primary dwelling unit, per CA Gov't Code Section 65852.2.

Description	Current Fee	Reference
1. Development Fees for Street Improvements (DFSI) (2)		SLMC 57-11-120
A. Residential:		
– General residential	\$1,532.64	
– Senior housing	\$764.79	
– Accessory Dwelling Unit (4)	\$764.79 maximum (No fee when < 750 sq. ft.)	
B. Commercial:		
– General Office	\$4.25/gross bldg. sq. ft. (No fee when < 361 sq.ft.)	
– Medical Office	\$5.96/gross bldg. sq. ft. (No fee when < 257 sq. ft.)	
C. Retail:		
– General Retail	\$4.76/gross bldg. sq. ft. (No fee when < 322 sq. ft.)	
– Personal Services	\$2.55/gross bldg. sq. ft. (No fee when < 601 sq. ft.)	
D. Restaurants		
Quality Restaurants	\$3.41/gross bldg. sq. ft. (No fee when < 449 sq. ft.)	
All Other Restaurants	\$13.79/gross bldg. sq. ft. (No fee when < 111 sq. ft.)	
E. Financial Services	\$12.76/gross bldg. sq. ft. (No fee when < 120 sq. ft.)	
F. Hotel/Motel	\$1,038.14/room	
G. Industrial:		
– General	\$1.37/gross bldg. sq. ft. (No fee when < 1,139 sq. ft.)	
– Mini-warehouse	\$0.43/gross bldg. sq. ft. (No fee when < 3,564 sq. ft.)	
– Service Station	\$10,892.82/station	
2. Oversized vehicles, objects, buildings:		
A. Red-tipping Driveway	\$65.00 plus \$6.50/ft for additional red-tipping > 10'	
B. Public Service Directional Sign	\$65.00	
C. Other Services	Direct Costs (2)	
3. Davis-Doolittle Traffic Impact Fee		
TAZ (rates are per sq. ft.)		
General Residential		
Senior Housing		
Accessory Dwelling Unit (No fee when < 750 sq. ft.) (4)		
General Office		
Medical Office		
General Retail		
Personal Services		
Financial Services		
Hotel/Motel		
General Industrial		
Mini-Warehouse		
Service Station		
4. Marina / Interstate 880 Traffic Impact Fee (3)		
A. Residential:		
– General residential	\$770.90/unit	
– Senior housing	\$260.51/unit	
– Accessory Dwelling Unit (4)	\$260.51/unit (No fee when < 750 sq. ft.)	
B. Commercial:		
– General Office	\$1.62/gross bldg. sq. ft. (No fee when < 476 sq. ft.)	
– Medical Office	\$3.05/gross bldg. sq. ft. (No fee when < 253 sq. ft.)	
C. Retail:		
– General Retail	\$1.88/gross bldg. sq. ft. (No fee when < 410 sq. ft.)	
– Personal Services	\$2.61/gross bldg. sq. ft. (No fee when < 295 sq. ft.)	
D. Restaurants		
– Quality Restaurants	\$3.54/gross bldg. sq. ft. (No fee when < 218 sq. ft.)	
– All Other Restaurants	\$6.02/gross bldg. sq. ft. (No fee when < 128 sq. ft.)	
E. Financial Services	\$13.41/gross bldg. sq. ft. (No fee when < 57 sq. ft.)	
F. Hotel/Motel	\$691.16/room	
G. Industrial:		
– General	\$1.00/gross bldg. sq. ft. (No fee when < 771 sq. ft.)	
– Mini-warehouse	\$0.23/gross bldg. sq. ft. (No fee when < 3,352 sq. ft.)	
– Service Station	\$2,767.81/station	
5. Residential Parking Program		
A. First regular annual parking permit	\$20	
B. Second regular annual parking permit	\$40	
C. Visitor parking permit	\$10	

TRAFFIC IMPACT FEE SCHEDULE							
1	2	3	4	5	6	7	8
\$0.12	\$5.83	\$0.28	\$0.21	\$0.06	\$0.01	\$0.78	
\$0.06	\$3.31	\$0.15	\$0.11	\$0.04	\$0.04	\$0.43	
\$0.06	\$3.31	\$0.15	\$0.11	\$0.04	\$0.04	\$0.43	
\$0.22	\$9.81	\$0.49	\$0.34	\$0.10	\$0.13	\$1.31	
\$0.30	\$14.09	\$0.69	\$0.51	\$0.15	\$0.20	\$1.87	
\$0.25	\$11.27	\$0.56	\$0.38	\$0.11	\$0.15	\$1.51	
\$0.12	\$6.03	\$0.30	\$0.21	\$0.06	\$0.04	\$0.80	
\$0.66	\$30.20	\$1.50	\$1.06	\$0.32	\$0.41	\$4.02	
\$0.10	\$4.83	\$0.23	\$0.17	\$0.05	\$0.06	\$0.64	
\$0.06	\$3.21	\$0.15	\$0.11	\$0.04	\$0.04	\$0.41	
\$0.02	\$1.00	\$0.05	\$0.04	\$0.01	\$0.01	\$0.12	
\$0.88	\$40.24	\$1.97	\$1.42	\$0.44	\$0.56	\$5.35	

(1) Direct Costs - Hourly personnel charge plus a factor of 33% for benefits, 54% for indirect overhead charges and 87% for staff support charges.
(2) This fee is reviewed in February of each year to determine if adjustment is required based on changes in the Construction Cost Index as shown in the "Engineering News Record."
(3) Marina/ Interstate 880 Impact Fees pertain to a certain zone in the City - Please contact Engineering & Transportation Department for a complete map
(4) Impact fee for ADUs 750 sq. ft. or larger shall be charged proportionately in relation to the size of the primary dwelling unit, per CA Gov't Code Section 65852.2.

	Description	Current Fee	Reference
FINANCE DEPARTMENT			
1	Business License Related Fees:		SLMC 2-2-525
	A. Duplicate License	No charge	
	B. Business License Listing	\$1.00/page (min. \$5.00; max. \$50.00)	
	C. Business License Verification	\$5.00 written response (businesses only)	
	D. Administrative Fee for Business License Changes	\$50	SLMC 2-2-520
2	Permits:		SLMC 4-5-210
	A. Marina Shoreline Peddlers (Ice Cream Vendors Only)		
	-- New and Renewal	\$100.00/annual	
	B. Peddler/Solicitor:		
	-- New	\$25.00	
	-- Renewal	\$25.00	
	C. Itinerant Merchant		
	-- New	\$25.00	
	-- Renewal	\$25.00	
	D. Used Vehicle Dealers	\$50.00	SLMC 4-7-210
	E. Amusement Device Machines	\$50.00/machine	SLMC 4-3-305
	F. Bingo Not-for-Profit - New and Renewals	Business License Base Fee	SLMC 4-25-225
	G. Cannabis Dispensary Permit	\$35,000.00 per year	SLMC 4-33-200(f)
3	Parking Space Rental		SLAC 6-4-100
	A. Estudillo Garage		
	-- Unrestricted Parking	\$35.00/month	
	-- Low Income Parking (Employees ONLY)	\$15.00/month	
	-- Daily Parking	\$2.50 per day	
	B. Plaza Lot	\$55.00 per month	
4	Dog License		SLMC 4-11-200
	A. Unspayed/unneutered, 1 yr.	\$20.00	
	B. Unspayed/unneutered, 3 yr. (1)	\$40.00	
	C. Spayed/neutered, 1 yr. (2)	\$10.00	
	D. Spayed/neutered, 3 yr. (1) (2)	\$20.00	
	E. Penalty:		SLMC 4-11-510
	-- Unspayed/unneutered	\$10.00	
	-- Spayed/neutered	\$10.00	
	F. City/County within California: Seeing-eye dog or certified hearing dog for physically handicapped	No Fee	
	G. Duplicate tag	\$3.00	SLMC 4-11-525
5	Pot-Bellied Pig License - spayed/neutered, 1 year	\$20.00	SLMC 4-11-705
6	Taxicab		SLMC 6-6-210
	A. Application - Taxicab Business Permit Application	\$100.00 - Initial \$ 50.00 - Annual Renewal	
	B. Additional Vehicles - Permit Amendment	\$50 per amendment	
7	Payroll Related Fees		SLAC 6.4.100
	A. Garnishment implementation fee	\$1.00 per check	
	B. Duplicate W-2's	\$5.00	
8	Late Payment Charges	0.75% of outstanding balance per month for accounts delinquent 30 days or more	SLAC 6.1.105
9	Purchase of Paid or Cancelled Bonds	\$5.00	SLAC 6.4.100
10	Bond Issue	To be determined by City Council to recover administrative and related costs.	
11	Trailer Park Camp	\$1.00 per camp site	SLMC 3-10-235
12	Returned Check Service Charge	\$25.00	SLAC 6.4.100
13	Copy of Adopted/Adopted Budget	\$130.00	
14	Copy of Comprehensive Annual Financial Report (CAFR)	\$50.00	
15	Administrative Fee to Place Delinquent Accounts on Tax Bills	\$20.00	SLMC 2-9-100
16	Fee for Insufficient Information (DE6)	\$20.00	
17	Stop Payment Service Charge	\$20.00	
18	Wire Transfer Service Charge	\$25.00	

(1) 3 year pet licenses are purchased by pet owners at a reduced fee and, therefore, are not refundable in whole or in part nor will credit be allowed toward licenses for other owned pets.

(2) Pet owners presenting a receipt from a Veterinarian Clinic or Pet Hospital for prepayment of a spayed or neutered operation for their pet will be allowed to license their pet at the spay/neuter rate.

	Description	Current Fee	Reference
FIRE SERVICE RELATED – GENERAL			
1	Fire Prevention Fees		
	A. Fire Permit Filing and Issuance Fee	\$124.00 plus applicable Fire Permit Fees	
	B. Fire Permit Re-inspection Processing Fee	50% of Fire Permit filing and issuance fee	
	C. Fire Plan Storage	\$30.00	
2	Permits		SLMC 3-3-112
	A. Fire Code Permit Fees	\$269.00	
3	Sprinkler Fees:		SLMC 3-3-260
	A. Underground/Private Service Fire Main (includes plan review, hydrostatic test, flush, & inspections <2)	\$741.00 plus \$18/hydrant or connection fee	
	B. Sprinkler System (system = 1 riser) (includes plan review, weld, hydrostatic test & inspections <2)	\$741.00 plus \$1 per head	
	C. Any extraordinary situations charged at	\$135.00/hr	
	D. Automatic Sprinkler Tenant Improvements:		
	-- Less than 20 heads	\$269.00	
	-- Greater than or equal to 20 heads	\$404.00	
4	Fixed Fire Protection System		SLMC 3-3-250
	A. Plan check, inspection and test	\$269.00	
	B. Electronics activation (clean agent, pre action, etc.)	\$404.00 plus \$6 per device	
	C. Any retest or re-inspection (1)	\$135.00/hr	
5	Fire Alarms		SLMC 3-3-250
	A. Property protection, plan check and test	\$135.00 plus \$3/initiating and/or indicting device	
	B. Life Safety Systems	\$269.00 plus \$6 per device	
	C. Any retest or re-inspection (1)	\$135.00/hr	
6	Hazardous Materials Response and Other Incident Fees		SLMC 3-3-300
	A. Engine or Truck Company	\$327/hr	
	B. Chief Officer	\$109/hr	
7	Inspection of Multiple Family Dwellings (3 or more units)		CA Health & Safety Code
	A. Annual	\$135.00/hr (1)	
8	Miscellaneous		
	A. All other plan reviews (includes review and ordinary inspections associated with project)	65% of bldg permit fee (2)	
	B. Other Fire Prevention Services (includes any miscellaneous fire protection related activities not otherwise categorized in this fee schedule)	Direct Cost (2) (3)	
	C. Excessive Plan Review and Inspections	\$135.00/hr	
	D. Fire Investigation Fee	\$624.00	

(1) 1 hour minimum

(2) The City Manager and/or Fire Chief may adjust the plan checking/permit fee for an individual project when costs to the City are not congruent with this fee schedule.

(3) Direct Cost = hourly personnel charge plus a factor of 100% for fringe benefits, overhead and indirect costs.

Description	Current Fee	Reference
LIBRARY SERVICES DEPARTMENT		
1 Library Cards		SLMC 1-3-805
A. Non-resident San Leandro Workers	\$30.00/year	
B. Non-resident Family	\$60.00/year	
2 Fines and Penalties		SLMC 1-3-805
A. Overdue Book & Magazine Fines	\$.40/day; - adult; \$.25/day - minor Max. Fine: \$10.00/Hardback Books; \$6.00/paperbacks & board books	
B. Lost Books	Item list price	
C. Overdue Video Cassette/DVD/CD	\$1.00/day up to \$15.00/max.	
D. Lost Video Cassette/DVD/CD	Replacement costs	
E. Damaged Video Cassette/DVD/CD	Charge to be assessed by staff	
F. Damaged Plastic Case for Video, DVD or CD	\$5.00	
G. Replace Mylar Book Cover	\$5.00	
H. Replace Damaged or Lost Barcode	\$1.00	
I. Overdue Tech2Go Kit	\$1.00/day up to \$15.00/max.	
J. Overdue Boardgames	\$.25/day up to \$10.00/max.	
3 Special Services		SLMC 1-3-805
A. Inter-Library Loan	\$5.00/request plus postage cost or charges by lending library.	
B. Video and DVD Rental	\$3.00/5 days + \$1.00 per day for additional days	
C. FAX Service		
-- In State	\$2.00/page	
-- Out of State	\$3.00/first page; \$2.00 each additional page	
-- International	\$7.00/first page; \$2.00 each additional page	
D. Proctor Exam Fee	\$50.00	
4 Meeting Facility Fees		
USERS are classified into the following groups for the purpose of determining applicable fees and charges.		
-- Group Eligibility A:	Programs administered by or for the City of San Leandro	
-- Group Eligibility B:	San Leandro non-profit organizations with ten or more members of whom at least 50% are San Leandro residents. (Non-profit fundraising events will be charged for actual operating costs, including staffing, utilities and security).	
-- Group Eligibility C:	Non-San Leandro Non-profit organizations which serve San Leandro residents. (Use of high-demand facilities limited to twice per year. Fundraising events will be charged for actual operating costs, including staffing, utilities, and security.)	
-- Group Eligibility D:	San Leandro resident individuals or groups using the facility for private purpose.	
-- Group Eligibility E:	Non-resident individuals using the facility for private purposes.	
-- Group Eligibility F:	San Leandro businesses with company facility located within San Leandro city limits.	
-- Group Eligibility G:	Non-San Leandro businesses, commercial groups, non-profit organizations, and all other non-resident groups.	
RENTAL FEES are determined by group eligibility and facility used. Operations costs, liability insurance fees, and security fees may also be applicable. Minimum rental is two hours. Hourly rates are not prorated for parts of an hour.		
Facility:		
A. Community Library Center:		
-- Trustees Room, Mary Brown Room; Conference B or Conference C	See Hourly Rental Rate Schedule	
-- Lecture Hall, Estudillo Room, Karp, or Senior Facility	See Hourly Rental Rate Schedule	
-- Kitchen (flat rate)	See Hourly Rental Rate Schedule	
-- Karp/Estudillo combination	See Hourly Rental Rate Schedule	
B. Casa Peralta Grounds:	See Hourly Rental Rate Schedule	
-- Kitchen (flat rate)	See Hourly Rental Rate Schedule	

A	B*	C*	D	E	F	G
N/A	N/A	N/A	\$ 50	\$ 75	\$ 75	\$ 85
N/A	N/A	N/A	\$ 100	\$ 120	\$ 120	\$ 140
N/A	N/A	N/A	\$ 75	\$ 85	\$ 95	\$ 110
N/A	N/A	N/A	\$ 150	\$ 200	\$ 200	\$ 250
N/A	N/A	N/A	\$ 150	\$ 200	\$ 200	\$ 250
N/A	N/A	N/A	\$ 80	\$ 100	\$ 110	\$ 120

*Resident Rates will be charged during peak weekend hours

Account	Balance	Debit	Credit
1000 Cash	1000		
1010 Accounts Receivable	1000		
1020 Inventory	1000		
1030 Prepaid Insurance	1000		
1040 Equipment	1000		
1050 Accumulated Depreciation			
2000 Accounts Payable			
2010 Wages Payable			
2020 Interest Payable			
2030 Income Tax Payable			
2040 Dividends Payable			
3000 Common Stock			
3010 Retained Earnings			
4000 Sales			
4010 Sales Discounts			
4020 Sales Returns and Allowances			
5000 Cost of Sales			
5010 Depreciation Expense			
5020 Insurance Expense			
5030 Wages Expense			
5040 Interest Expense			
5050 Income Tax Expense			
5060 Dividends			

PUBLIC WORKS SERVICES DEPARTMENT		Current Fee	Reference
1	Equipment Rental:	Rental Rates are based on current replacement value of \$10 for every \$20,000 vehicle value.	
	Aerial Lift - Large	\$74.50	
	Aerial Lift - Small	\$58.50	
	Asphalt Grinder	\$55.00	
	Backhoe	\$41.00	
	Cargo Body	\$21.50	
	CCTV Truck	\$99.00	
	Chipper, Brush	\$21.00	
	Compressor, Air	\$9.00	
	Crane Truck	\$83.00	
	Dump Truck/Diesel, 5/8 yd.	\$47.00	
	Dump Truck, 2 yd.	\$18.50	
	Dump Truck, 3 axle	\$62.50	
	Fifth Wheel Tractor	\$106.50	
	Fork Lift	\$10.50	
	Loader	\$80.00	
	Man Lift	\$38.00	
	Patch Truck	\$140.50	
	Pickup Truck	\$17.00	
	Rodder	\$172.00	
	Roller	\$35.50	
	Root Pruner	\$16.00	
	Sedan	\$11.00	
	Sewer Truck	\$115.00	
	Spray Emulsion Rig	\$6.00	
	Spreader, Asphalt Box	\$25.50	
	Street Sweeper	\$137.50	
	Street Sweeper, light	\$24.00	
	Stump Cutter	\$28.00	
	Tractor	\$7.50	
	Tractor Loader	\$16.25	
	Trailer	\$8.50	
	Trash Truck	\$54.50	
	Trencher	\$12.00	
	Utility Van	\$36.50	
	Van	\$16.50	
	Water Tank Truck	\$46.50	
2	Emergency Call-Out:		
	A. Administration fee	\$100.00	
	B. City Personnel Charges	Direct Costs (1)	
3	Parking Meter Rates:		
	A. Three Hour Meters (Zone 1)		
	--10 minutes	\$0.25	
	--20 minutes	\$0.50	
	--30 minutes	\$0.75	
	--40 minutes	\$1.00	
	--50 minutes	\$1.25	
	--60 minutes	\$1.50	
	B. Three Hour Meters (Zone 2)		
	--20 minutes	\$0.25	
	--40 minutes	\$0.50	
	--60 minutes	\$0.75	
	C. 30 Minute Meters		
	--10 minutes	\$0.25	
	-- 20 minutes	\$0.50	
	--30 minutes	\$0.75	

Description	Current Fee	Reference
PUBLIC WORKS SERVICES DEPARTMENT - (continued)		
D. Electric Vehicle Charging Station (EVCS)		
-- First 4 hours	\$1.00/hour	
-- For fifth (5th) and successive hours during the hours of 6:00 a.m. to 4:00 p.m., Monday through Friday, except for holidays	\$5.00/hour	
-- For fifth (5th) and successive hours on weekends and holidays and during the hours of 4:00 p.m. to 6:00 a.m. Monday through Friday	\$1.00/hour	
4 BBQ Rental	\$150.00/day	
5 Tree Planting:		
New Tree	\$100.00	
Concrete Cutout (up to 4' x 4')	\$50.00	
6 Barricades:		
Block Party Deposit	\$100.00 for 8; \$34.00/each additional	
Block Party Drop-off and Pickup Services	\$60.00	
Unreturned Barricades	\$34.00 each	
7 Shopping Cart Fee	\$21.00	
8 Solid Waste & Recycling:		
Diversion Plan (formerly Waste Management Plan)	\$107.00	
Plan Review	\$162.00	
Receptacles:		
Receptacle Deposit for Community Events	\$300 for 15; \$60.00 each additional	
Unreturned Receptacles	\$60 each	
Receptacle Cleaning	\$100.00	
PUBLIC WORKS SERVICES DEPARTMENT - Marina		
San Leandro Marina:		
A. Miscellaneous Rates		
--Security Live Aboard Permit	\$194.60 per month	
--Towing	\$100.00 per hour – with a ½ hour minimum	
--Pumping	100.00 per hour – with a ½ hour minimum	
--Mooring Line Replacement	\$10.00 per line	
--Lien Charge	\$108.00 per occurrence (maximum permitted by State Law)	
--Lien Processing Charge	\$160.00 per occurrence	
--Electronic Key Purchase	\$20.00	
--Impound Rates	\$30.00 per day	
B. Berth Rental Rates:	<u>Monthly Rental</u>	
-- Open Berths:	\$9.60 per foot	
24 ft. length	\$230.40 per month	
28 ft. length	\$268.80 per month	
32 ft. length	\$307.20 per month	
36 ft. length	\$345.60 per month	
40 ft. length	\$384 per month	
44 ft. length	\$422.40 per month	
48 ft. length	\$460.80 per month	
60 ft. length	\$576 per month	
-- Covered Berths:	\$12.50 per foot	
40 ft. length	\$500.00 per month	
48 ft. length	\$600.00 per month	
60 ft. length	\$750.00	
-- Late Rate	10% of monthly rental rate per each month late	
C. Transient Berthing:		
-- Under 30 ft. – 59 ft. length	\$20.00 per night	
-- 60 ft. length and up	\$40.00 per night	
D. Boat Launch Ramp Rates:		
- Daily	\$10.00	
- Annual	\$100.00	
E. Dry Storage Rate	\$77.50 per space per month	
(1) Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 14.80% for indirect overhead charges and 52.23% for staff support charges.		
PUBLIC WORKS SERVICES DEPARTMENT – Environmental Services Section		
1 Hazardous Materials Storage		
A. Annual fees for storage of combustible liquids, corrosives, flammable gases, flammable liquids, flammable solids, nonflammable gases, organic peroxides, other regulated materials, oxidizers, poisonous gasses, poisonous materials (1)	Quantity Range 1 \$ 132.00	
	Quantity Range 2 \$266.00	
	Quantity Range 3 \$382.00	
	Quantity Range 4 \$499.00	
	Quantity Range 5 \$623.00	
B. Annual Fees for Storage of Radioactive Materials -(†)	\$184.00	
C. Aboveground Tank Installation Permit (2)		
First Tank	\$972.00	
Each Additional	\$324.00	

Description	Current Fee	Reference
PUBLIC WORKS SERVICES DEPARTMENT – Environmental Services Section (continued)		
D. APSA Facility Annual Fee		
Qualified Facility (Tier I/Tier II)	\$162.00	
Non-Qualified Facility (full SPCC)	\$285.00	
2 Accidental Release Program:		
Additional Review by City Staff	\$162.00/hour	
Additional Review by third party	Direct Costs plus 10%	
Annual Fee:		
Program 1	\$632.00	
Program 2	\$822.00	
Program 3	\$1,066.00	
Program 4	\$1,600.00	
3 Underground Hazardous Materials Storage		
A. Annual Operating Permit: Each Tank	\$139.00	
B. New Tank Installation (2)		
First Tank	\$2,915.00	
Each Additional	\$324.00	
C. Tank Removal, Repair, Alterations (2)		
First Tank	\$1,620.00	
Each Additional	\$258.00	
D. Minor Repairs and Alterations Hourly Rate	\$162.00/hour	
4 Hazardous Waste On-site Treatment:		
Annual Fees:		
Permit-by-Rule	\$1,205.00	
Conditional Authorization	\$514.00	
Conditional Exempt	\$139.00	
5 Hazardous Waste Generators		
A. Annual Fees for Generators of Hazardous Waste (3)	\$184.00 - CESQG	
	\$369.00 - SQG	
	\$662.00 - LQG	
	\$184.00 - UWG	
	\$92.00 - CESQG 0	
6 CalEPA CUPA Surcharge Fee	As required by State of California	
7 File Review :		
A. Photocopying	See City-Wide	
B. Copies of Site Lists	\$157.00/list	
8 Plan Review :		
A. City Staff Hourly Rate	\$162.00/hr.	
B. Outside Contractor	Direct Costs plus + 10%	
9 Wastewater Pretreatment:		
A. All Users		
Service Charge – Per Connection		
-- Weekly Activity	\$1,831.00 per month	
-- Semi-Monthly Activity	\$915.00 per month	
-- Monthly Activity	\$458.00 per month	
-- Bi-Monthly Activity	\$229.00 per month	
-- Quarterly Activity	\$153.00 per month	
-- Semi-Annual Activity	\$76.00 per month	
-- Annual Activity	\$38.00 per month	
-- Biennial Activity	\$20.00 per month	
B. Service Users		
Sampling Charge and Routine Analysis – Per Sample		
-- Composite Samples (4)	\$1,064.00	
-- Grab Samples (4)	\$440.00	
-- Other Analyses	Cost + 10%	
Permit Fee (Triennial)	\$1,521.00	
C. Compliance Users:		
Sampling Charge – Per Sample		
-- Composite Samples	\$915.00	
-- Grab Samples	\$355.00	
Lab Analysis	Cost + 10%	
Permit Fee (Triennial)	\$913.00	
D. Violation Follow-Up:		
-- Composite Samples	\$1,515.00	
-- Grab Samples	\$955.00	
-- Other Analyses	Cost + 10%	
E. Special Discharge Permit (Annual)	\$913.00	

Description	Current Fee	Reference
PUBLIC WORKS SERVICES DEPARTMENT – Environmental Services Section (continued)		
10 Miscellaneous Services :		
A. Site Visits (No Sampling)	\$314.00	
B. City Staff	\$162 per hour	
(1) Quantity Range 1 Less than or equal to 500 pounds, 55 gallons, or 2,000 cubic feet at STP.		
Quantity Range 2 Greater than 500 pounds, 55 gallons, or 2,000 cubic feet at STP, but less than or equal to 5,000 pounds, 550 gallons or 20,000 cubic feet at STP, respectively.		
Quantity Range 3 Greater than 5,000 pounds, 550 gallons, or 20,000 cubic feet at STP, but less than or equal to 50,000 pounds, 5,500 gallons or 200,000 cubic feet at STP, respectively.		
Quantity Range 4 Greater than 50,000 pounds, 5,500 gallons, or 200,000 cubic feet at STP, but less than or equal to 500,000 pounds, 55,000 gallons, or 2,000,000 cubic feet at STP, respectively.		
Quantity Range 5 Greater than 500,000 pounds, 55,000 gallons, or 2,000,000 cubic feet at STP.		
(2) Includes plan review, field inspections, and permit processing. Additional time will be charged at the current hourly rate.		
(3) CESQG – Conditionally Exempt Small Quantity Generator – less than 100 kilograms of hazardous waste per month.		
SQG – Small Quantity Generator – more than or equal to 100 kilograms but less than 1,000 kilograms of hazardous waste per month.		
LQG – Large Quantity Generator – more than or equal to 1,000 kilograms of hazardous waste per month		
UWG – Universal Waste Generator		
CESQG 0 – Zero waste count due to onsite treatment and/or recycling resulting in off-site shipment not counted as hazardous waste.		
(4) Includes lab analysis for service charge parameters		
PUBLIC WORKS SERVICES DEPARTMENT – Waste Water Discharge Fees		
1 Monthly User Charges		
A. For Classification A Users (Residential):		
- Single-Family Unit	\$38.80 Each	
- Multiple-Family Unit	\$27.40 Each	
- Accessory Dwelling Unit	\$27.40 Each	
B. For Classification B Users (Commercial & Institutional):		
Connection	\$6.70 each	
Commercial:		
Auto Services	\$9.11/100 cubic feet	
Bakery, Wholesale	\$7.33/100 cubic feet	
Laundries	\$5.22/100 cubic feet	
Markets/Foods	\$8.95/100 cubic feet	
Mixed Use	\$7.60/100 cubic feet	
Restaurants	\$8.47/100 cubic feet	
All Other	\$4.10/100 cubic feet	
Institutional:		
Schools	\$3.62/100 cubic feet	
C. For Classification C Users (Industrial & Other Large Users):		
Loading Charge – based on the total discharge volumes for the billing period.		
Connection	\$6.70 Each	
Volume	\$3,481.00/million gallons	
BOD (Biochemical oxygen demand)	\$481.00/thousand pounds	
SS (Suspended solids)	\$816.00/thousand pounds	
2 Connection Fees		
Dwelling units:		
- Single-Family Unit	\$3,988.00 Each	
- Multiple-Family Unit	\$3,327.00 Each	
- Accessory Dwelling Unit	\$3,327.00 Each	
Converting an existing apartment building to condominium units	\$179/Unit	
Non-residential users shall be assessed connection fees based on the estimated average day of their peak month discharge according to the unit cost schedule below:		
Volume	\$22.40/gallons per day	
BOD (Biochemical oxygen demand)	\$954.00/pounds per day	
SS (Suspended solids)	\$1,010.00/pounds per day	
A connection fee adjustment may be made at the end of one year of service for all non-residential users to reflect the actual wastewater discharge based on monitored wastewater discharged or metered water usage adjusted for volume not discharged to the sanitary sewer system. If the estimated wastewater discharge is low, an additional connection fee shall be assessed. If the estimated wastewater discharge is high, the City shall issue a refund to the user.		

Description	Current Fee	Reference
RECREATION AND HUMAN SERVICES DEPARTMENT		
1) Facility/Parks/Pools/Fields Rental Fees		
USERS are classified into the following groups for the purpose of determining applicable fees and charges.		
-- Group Eligibility A:	Programs administered by or for the City of San Leandro.	
-- Group Eligibility B.*	San Leandro non-profit organizations with ten or more members of whom at least 50% are San Leandro residents.	
-- Group Eligibility C.*	Non-San Leandro Non-profit organizations which serve San Leandro residents.	
-- Group Eligibility D:	San Leandro resident using the facility for private purposes.	
-- Group Eligibility E:	Non-resident individuals using the facility for private purposes	
-- Group Eligibility F:	San Leandro businesses with company facility located within San Leandro city limits.	
-- Group Eligibility G:	Non San Leandro businesses, commercial groups and non-profit organizations.	

* Resident fees charged for all facility and picnic area use during peak weekend hours (Fridays after 5pm, Saturdays, Sundays) and holidays.
Rental fees are determined by group eligibility and facility used. Operational costs, setup & cleanup time, minimum rental hours, liability insurance fees, and security fees may also be applicable. Minimum rental is two hours.
Hourly rates are not prorated for parts of an hour.

A. Facilities:		MARINA COMMUNITY CENTER FEES						
Marina Community Center:								
Patio Conference Room	Hourly Rental Rate	N/A	\$12	\$12	\$40	\$61	\$61	\$71
Multipurpose Room A, B, C, Thunderbolt Room	Hourly Rental Rate	N/A	\$24	\$24	\$65	\$96	\$96	\$112
Kitchen (Flat Rate)	Flat Rate Coincides with Duration of Room Rental	N/A	\$100	\$100	\$100	\$150	\$150	\$175
Kitchen (Hourly Rate)	Hourly Rental Rate - for hours used in addition to the flat rate	N/A	\$24	\$24	\$65	\$96	\$96	\$112
Titan Auditorium	Hourly Rental Rate	N/A	\$58	\$58	\$175	\$263	\$263	\$306
Senior Community Center:								
Main Hall	Hourly Rental Rate	N/A	\$58	\$58	\$175	\$263	\$263	\$306
1/2 Main Hall A (Not Available on Saturday)	Hourly Rental Rate	N/A	\$30	\$30	\$93	\$140	\$140	\$163
1/2 Main Hall B (Not Available on Saturday)	Hourly Rental Rate	N/A	\$30	\$30	\$93	\$140	\$140	\$163
Kitchen (flat rate)	Flat Rate Coincides with duration of Room Rental	N/A	\$100	\$100	\$100	\$150	\$150	\$175
Kitchen (Hourly Rate)	Hourly Rental Rate - for hours used in addition to the flat rate	N/A	\$24	\$24	\$65	\$96	\$96	\$112
Activities Room	Hourly Rental Rate	N/A	\$24	\$24	\$65	\$96	\$96	\$112
Meeting Room C	Hourly Rental Rate	N/A	\$24	\$24	\$65	\$96	\$96	\$112
Meeting Room D	Hourly Rental Rate	N/A	\$24	\$24	\$65	\$96	\$96	\$112
Arts & Crafts Room	Hourly Rental Rate	N/A	\$24	\$24	\$65	\$96	\$96	\$112
Health & Fitness Room	Hourly Rental Rate	N/A	\$30	\$30	\$96	\$140	\$140	\$163
Computer Lab	Hourly Rental Rate	N/A	\$40	\$40	\$120	\$175	\$175	\$204
Halcyon Park Building	Hourly Rental Rate	N/A	\$24	\$24	\$65	\$96	\$96	\$112
Washington Manor Park Building	Hourly Rental Rate	N/A	\$24	\$24	\$65	\$96	\$96	\$112

Description	Current Fee	Reference					
RECREATION AND HUMAN SERVICES DEPARTMENT (continued)							
Additional Fees for Facility Rentals:	(Fees are the same for all categories)						
Opening/Closing Fee (when needed)	\$35						
Liability Insurance	Fees determined for each use.						
San Leandro Police Dept. Security	Fee determined by current overtime rates for police personnel.						
Private Vendor Security	Fee determined by current hourly rates, nature of event, and number of participants.						
Meeting Room Damage Deposit	Titan Auditorium \$625; All Other Rooms \$125						
Overtime Fee	Reservations that exceed the scheduled rental time may be billed at twice the hourly rental rate applicable to their applicable room for additional time used.						
Change/Amendment Fee	Changes to reservations (date/time/location) made within 30 days of the rental date will be charged a \$25 administrative fee.						
Cancellation Policy for Facilities:							
If cancelled more than 60 days prior to event:	Full refund of deposit and fees minus a \$25 administrative fee						
If cancelled between 60 days and 30 days prior to event:	Forfeit full damage deposit.						
If cancelled between 30 days and 10 days prior to event:	Forfeit full damage deposit and one half (1/2) of all fees collected.						
If cancelled less than 10 days prior to event:	Forfeit all deposits and fees collected.						
B. Parks							
PARK DAY FEE							
Capacity - Under 40	A	B*	C*	D	E	F	G
Bonaire Park - Area 5	N/A	N/A	N/A	\$60	\$90	\$90	\$105
Cherry Grove Park - Areas 1, 3, 4, 5, 6, 7, 8, 9, 10, 11, and 12	N/A	N/A	N/A	\$60	\$90	\$90	\$105
Grover Cleveland Park - Front Area, Playground Area	N/A	N/A	N/A	\$60	\$90	\$90	\$105
Halcyon Park - Areas 2, 3, and 4	N/A	N/A	N/A	\$60	\$90	\$90	\$105
Marina Park - Areas 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, and 18	N/A	N/A	N/A	\$60	\$90	\$90	\$105
Mulford Point Areas 1, 2, 3, and 4	N/A	N/A	N/A	\$60	\$90	\$90	\$105
Memorial Park - Rear Area*	N/A	N/A	N/A	\$60	\$90	\$90	\$105
Root Park	N/A	N/A	N/A	\$60	\$90	\$90	\$105
Siempre Verde Park, Areas 1 and 2	N/A	N/A	N/A	\$60	\$90	\$90	\$105
Stenzel Park - Areas 1, 2, and 3	N/A	N/A	N/A	\$60	\$90	\$90	\$105
Washington Manor Park - Areas 2, 3, 4, 5, 6*, 7, and 8*	N/A	N/A	N/A	\$60	\$90	\$90	\$105

RECREATION AND HUMAN SERVICES DEPARTMENT (continued)	Description	Current Fee	Reference	PARK DAY FEE						
				A	B*	C*	D	E	F	G
B. Parks (continued)										
Capacity 40-75										
	Bonaire Park - Pods 1 & 2* and Pods 3 & 4*			N/A	N/A	N/A	\$136	\$205	\$205	\$239
	Cherry Grove Park - Area 2			N/A	N/A	N/A	\$136	\$205	\$205	\$239
	Floresta Park - Lawn Area*, Playground Area*			N/A	N/A	N/A	\$136	\$205	\$205	\$239
	Halcyon Park - Areas 1* and 5*			N/A	N/A	N/A	\$136	\$205	\$205	\$239
	Marina Park - Heron Area, Mallard Area*, Behind Seagull Area, and Area 19 (Pescadero Point)			N/A	N/A	N/A	\$136	\$205	\$205	\$239
	Memorial Park - Front Area*			N/A	N/A	N/A	\$136	\$205	\$205	\$239
	Thrasher Park*			N/A	N/A	N/A	\$136	\$205	\$205	\$239
	Toyon Park*			N/A	N/A	N/A	\$136	\$205	\$205	\$239
Capacity 75-150										
	Bonaire Park - All Pods*			N/A	N/A	N/A	\$190	\$287	\$287	\$335
	Chabot Park*			N/A	N/A	N/A	\$190	\$287	\$287	\$335
	Marina Park - Otter Area*, All Mulford Point Area			N/A	N/A	N/A	\$190	\$287	\$287	\$335
	Washington Manor Park - Area 1*			N/A	N/A	N/A	\$190	\$287	\$287	\$335
Capacity 150+										
	Marina Park - Seagull Area*			N/A	N/A	N/A	\$245	\$368	\$368	\$430
Additional Fees for Parks:										
	Park Special Event Fee (Groups 350+)	\$250								
	Vehicle Access Fee for Permitted Parks Only: Allows permitted vehicles to load and unload within the park	\$30								
	Overcapacity Fee: Allows for estimated attendance to exceed the set capacity for a picnic area. Attendance cannot exceed double the set capacity.	\$25								
	Inflatable Fee	\$5								
	Cancellation Fee: A non-refundable fee will be charged for changes or cancellations within 30 days	\$25								

* Resident fees charged for all facility and picnic area use during peak weekend hours (Fridays after 5pm, Saturdays, Sundays) and holidays

Description	Current Fee	Reference																																																								
RECREATION AND HUMAN SERVICES DEPARTMENT (continued)																																																										
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All Facility Buy-Outs, must provide own pool insurance or purchase through Gales Creek (inquire when reserving pool)																																																										
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-- 1 to 75 Participants	90 Minute Rate	<table border="1"> <thead> <tr> <th colspan="7">SAN LEANDRO BOYS & GIRLS CLUB POOL</th> </tr> <tr> <th>A</th> <th>B</th> <th>C</th> <th>D</th> <th>E</th> <th>F</th> <th>G</th> </tr> </thead> <tbody> <tr> <td>N/A</td> <td>\$90</td> <td>\$90</td> <td>\$90</td> <td>\$135</td> <td>\$135</td> <td>\$158</td> </tr> <tr> <td>N/A</td> <td>\$140</td> <td>\$140</td> <td>\$140</td> <td>\$210</td> <td>\$210</td> <td>\$245</td> </tr> </tbody> </table>	SAN LEANDRO BOYS & GIRLS CLUB POOL							A	B	C	D	E	F	G	N/A	\$90	\$90	\$90	\$135	\$135	\$158	N/A	\$140	\$140	\$140	\$210	\$210	\$245																												
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San Leandro Family Aquatic Center Buy Outs:																																																										
-- Event Room-No Pool Usage & Non-Rec Swim hours; Max. capacity=40 seated,70 standing	60 Minute Rate	<table border="1"> <thead> <tr> <th colspan="7">SAN LEANDRO FAMILY AQUATICS CENTER</th> </tr> <tr> <th>A</th> <th>B</th> <th>C</th> <th>D</th> <th>E</th> <th>F</th> <th>G</th> </tr> </thead> <tbody> <tr> <td>N/A</td> <td>\$76</td> <td>\$76</td> <td>\$76</td> <td>\$114</td> <td>\$114</td> <td>\$133</td> </tr> </tbody> </table>	SAN LEANDRO FAMILY AQUATICS CENTER							A	B	C	D	E	F	G	N/A	\$76	\$76	\$76	\$114	\$114	\$133																																			
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D. Field / Facility Rentals																																																										
A field or facility may be rented by groups or individuals for the exclusive use upon payment of a specified service fee. Groups wishing to use field facilities for tournaments, leagues or more than three (3) practices or games must have insurance. Arrangements must be made when reserving the facility. Participants must comply with any and all regulations as established by the City of San Leandro. Field fees are for each 1 Hour use period.																																																										
Damage Deposit:																																																										
Stenzel #1- 4, Washington Manor Middle School Soccer & Softball Field,	\$300.00 per season																																																									
Thrasher Park Field, Muir Soccer Field, Washington Manor Park #1 & #2																																																										
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Field Rental:																																																										
Category B User Groups/Organizations:																																																										
Sl. Youth Organizations (Field Only)	Hourly Rate	<table border="1"> <thead> <tr> <th colspan="7">FIELD RENTAL</th> </tr> <tr> <th>A</th> <th>B</th> <th>C</th> <th>D</th> <th>E</th> <th>F</th> <th>G</th> </tr> </thead> <tbody> <tr> <td>N/A</td> <td>\$5.00</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> </tr> <tr> <td>N/A</td> <td>\$7.00</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> </tr> <tr> <td>N/A</td> <td>\$34.00</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> </tr> <tr> <td>N/A</td> <td>\$20.00</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> </tr> <tr> <td>N/A</td> <td>\$30.00</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> </tr> </tbody> </table>	FIELD RENTAL							A	B	C	D	E	F	G	N/A	\$5.00	N/A	N/A	N/A	N/A	N/A	N/A	\$7.00	N/A	N/A	N/A	N/A	N/A	N/A	\$34.00	N/A	N/A	N/A	N/A	N/A	N/A	\$20.00	N/A	N/A	N/A	N/A	N/A	N/A	\$30.00	N/A	N/A	N/A	N/A	N/A							
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-- Add lights (additional to field rental fee)	Hourly Rate																																																									
--Add field preparation, with bases (additional to field rental fee)**	Day Rate																																																									
--Add Scorebooth (additional to field rental fee)	Day Rate																																																									
-- Kitchen Fee (additional to field rental fee)	Day Rate																																																									
**Only charged after both a verbal and written warning have been issued, and compliance with requirements is still not being met																																																										

Description		Current Fee	Reference						
RECREATION AND HUMAN SERVICES DEPARTMENT (continued)									
D. Field / Facility Rentals (continued)									
Category C thru G User Groups/Organizations:									
FIELD RENTAL									
			A	B	C	D	E	F	G
-- Field Rental		Hourly Rate	N/A	N/A	\$20	\$20	\$30	\$30	\$35
-- Add lights (additional to field rental fee)		Hourly Rate	N/A	N/A	\$25	\$25	\$38	\$38	\$44
-- Add field preparation with bases (additional to field rental fee)		Day Rate	N/A	N/A	\$37	\$56	\$56	\$64	\$64
San Leandro Ball Park - (games only, no practice):									
-- Field rental (with prep and bases)		Hourly Rate	N/A	N/A	\$54	\$80	\$80	\$94	\$94
-- Add lights (additional to field rental fee)		Hourly Rate	N/A	N/A	\$25	\$25	\$38	\$38	\$44
--Add score booth (additional to field rental fee)		Day Rate	N/A	N/A	\$20	\$20	\$32	\$32	\$36
-- Kitchen Fee (additional to field rental, prep and bases)		Day Rate	N/A	N/A	\$30	\$30	\$32	\$32	\$36
Tournament Fees:									
Youth Rate	Per Day Per Field *		N/A	\$150	\$150	\$150	\$225	\$225	\$263
Adult Rate:	Per Day Per Field *		N/A	\$325	\$325	\$325	\$488	\$488	\$569
* Additional Fee: Current hourly staff cost if required for tournament									
Soccer Fees:									
Muir Soccer Field (games only), Washington Manor Middle School Soccer Field, McCartney Field, Stenzel Field, Washington Manor Park									
• All fields are available for youth play.									
• Adult Groups/Leagues may only play at Muir Soccer Field (games only).									
SOC CER FEES									
			A	B	C	D	E	F	G
Category B User Groups/Organizations:									
SL Youth Organizations									
--Field Rental		Hourly Rate	N/A	\$10.00	N/A	N/A	N/A	N/A	N/A
-- Add lights (additional to field rental)		Hourly Rate	N/A	\$7.00	N/A	N/A	N/A	N/A	N/A
Category C thru G User Groups/Organizations									
--Field Rental		Hourly Rate	N/A	N/A	\$37	\$37	\$56	\$56	\$64
--Add Lights (Additional to field rental)		Hourly Rate	N/A	N/A	\$25	\$25	\$38	\$38	\$44
E. Tennis Courts									
A field or facility may be rented by groups or individuals for the exclusive use upon payment of a specified service fee. Groups wishing to use field facilities for tournaments, leagues or more than three (3) practices or games must have insurance. Arrangements must be									
-- Individual and League Play			\$9.00 per hour per court						
-- Tournament Play			\$9.00 per hour per court						
FOR ALL OTHER RECREATION FEES AND PROGRAMS, SEE THE CURRENT RECREATION PROGRAM GUIDE.									



City of San Leandro

Meeting Date: October 19, 2020

Staff Report

File Number: 20-447

Agenda Section: PUBLIC HEARINGS

Agenda Number:

TO: City Council

FROM: Jeff Kay
City Manager

BY: Tom Liao
Community Development Director

FINANCE REVIEW: Not Applicable

TITLE: ORDINANCE of the City of San Leandro City Council Amending Certain Sections of the San Leandro Municipal Code Related to Penalties for Code Violations.

WHEREAS, California Government Code section 53069.4 permits cities to regulate and impose penalties on violations of local ordinances; and

WHEREAS, California Government Code section 36900 provides the penalty amounts cities may impose for violations of local ordinances; and

WHEREAS, the City of San Leandro regulates by ordinance the violation of local ordinance and imposition of penalties for violation of local ordinances; and

WHEREAS, from time to time the state of California updates the maximum fines allowed for cities to impose for violations of local ordinances; and

WHEREAS, California Government Code section 36900 was amended in 2019 to increase the maximum fines cities may impose for violations of local ordinances with respect to violations of a local building and safety code;

WHEREAS, the City has determined that portions of the San Leandro Municipal Code ("Code"), as currently drafted, require updating to remain consistent with state law; and

WHEREAS, the City's ability to impose penalties for violation of its Code is necessary to maintain order and compliance with the Code, for the safety and enjoyment of all members of the community; and

WHEREAS, City staff performed a comprehensive review of the Code to assist the City Council in identifying and remediating the aforementioned issue related to updating penalty amounts for Code violations; and

WHEREAS, the City desires to adopt an ordinance to update the penalty amounts imposed for Code violations to comport with state statutory requirements in order to consistently and effectively

encourage compliance with City Codes designed to protect the health, safety, and welfare of City residents, businesses, and visitors.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN LEANDRO DOES ORDAIN as follows:

SECTION 1. RECITALS. The above recitals are true and correct and made a part of this ordinance.

SECTION 2. AMENDMENT TO THE SAN LEANDRO MUNICIPAL CODE. San Leandro Municipal Code Section 1-12-415 of Article 4 of Chapter 1-12 of Title 1 is hereby amended as follows (with additions in *italics* and deletions in ~~strike~~through):

“CHAPTER 1-12 CITATION - VIOLATIONS

ARTICLE 4. ADMINISTRATIVE ENFORCEMENT.

1-12-415 ISSUANCE OF ADMINISTRATIVE PENALTIES.

(a) Whenever an Enforcement Officer finds that a provision of this Code has been violated, including but not limited to a failure to comply with a condition imposed by any agreement, entitlement, permit, license or environmental document issued or approved by or on behalf of the City or failure to comply with any County, State or Federal laws the violation of which constitutes a public nuisance, such Enforcement Officer is authorized to issue administrative penalties. Administrative penalties may be issued for the enforcement of any section or provision of this Code. Such penalties may be issued to the responsible party.

(b) Administrative penalties shall be issued on forms approved by the City Attorney. Each penalty shall indicate, at a minimum, the following information:

(1) The name of the person or entity to whom the penalty is issued.

(2) The address or location where the violation is observed.

(3) The section of this Code that is being violated.

(4) The date by which an appeal of the penalty must be sought before the penalty becomes final.

(5) The procedure for seeking an appeal of the penalty.

(6) The amount of the administrative penalty to be imposed for each violation *in accordance with California Government Code section 36900. One Hundred Fifty Dollars (\$150.00) for a first violation, Three Hundred Dollars (\$300.00) for a second violation of the same ordinance within one year, and Six Hundred Dollars (\$600.00) for each additional violation within one year, and the first day that any such penalty will be imposed.*

(7) The manner of payment of the administrative penalty.

(8) If the violation pertains to building, electrical, or other similar structural or zoning issues where the violation does not create an immediate threat to health or safety, the responsible party shall be provided not less than ten (10) calendar days in which to correct, abate, or otherwise remedy the violation before a penalty is imposed.

(c) Service of the penalty shall be made upon the responsible party or the owner, personally or by First Class U.S. mail, with certificate of mailing, and if by such mail to the owner it shall be sent to the last known address listed on the most recent tax assessor's records. In the case of personal service, service shall be deemed complete at the time of such delivery. In the case of service by First Class U.S. mail, service shall be deemed complete at the time of deposit into the United States mail. Where service is by First Class U.S. mail upon the owner, a copy of the penalty shall be conspicuously posted at the affected property. The failure of any person to receive a copy of the penalty that was sent via First Class U.S. mail shall not affect the validity of any enforcement proceedings under this Chapter.

(d) The payment of a penalty by or on behalf of any responsible party shall not relieve such party from the responsibility of correcting, removing or abating the violation, nor prevent further proceedings under this Chapter or any other lawful authority to achieve the enforced correction, removal or abatement of the violation.

(e) A responsible party may appeal the imposition of any penalty or the amount of such penalty by filing a request for hearing form in accordance with the provisions of Section 1-12-425 of this Chapter.

(f) Each and every day during any portion of which any violation is committed, continued, or permitted shall be deemed a separate and distinct violation. A penalty may continue to accrue on a daily basis until the violation is corrected, ~~up to a maximum amount of Five Thousand Dollars (\$5,000.00).~~

(g) *Administrative penalties shall not be assessed at more than five thousand dollars (\$5,000.00) cumulatively per calendar year for a single-family home for any single violation which is accruing due to failure to correct.*

~~(g)~~ (h) Any penalty is a debt owed to the City. In addition to all other means of enforcement, any penalty may be enforced as a personal obligation of the responsible party. If the violation is in connection with real property, any penalty may be enforced by imposition of a lien or special assessment upon the real property. Any lien or special assessment imposed upon the real property shall remain in effect until the penalty is paid in full.

SECTION 3. AMENDMENT TO THE SAN LEANDRO MUNICIPAL CODE

1. San Leandro Municipal Code Chapter 7-5-105 Chapter 1 Section 114.4 is hereby amended as follows (with additions in *italics* and deletions in ~~strikethrough~~):

“CHAPTER 7-5-105 ENFORCEMENT AND ABATEMENT PROCEDURES

CHAPTER 1. ADMINISTRATION.

SECTION 114. VIOLATIONS AND PENALTIES.

114.4 PENALTY.

Any person, firm or corporation violating any of the provisions of this Code shall be guilty of a misdemeanor, and each such person shall be guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this Code is committed, continued or permitted, and upon conviction of any such violation such person shall be punishable by ~~a fine of not more than \$1,000 (one thousand dollars) or by imprisonment for not more than six months, or by both such fine and imprisonment~~ *a fine in accordance with California Government Code section 36900.* The provisions of this Section are in addition to and independent of any other sanctions, penalties or costs which are or may be imposed for a violation of any of the provisions of this Code.

SECTION 4. CEQA. Approval of the ordinance is exempt from further environmental review under the general rule in California Environmental Quality Act (CEQA) Guidelines Section 15061(b)(3) that CEQA only applies to projects that have the potential for causing a significant effect on the environment. As a series of text amendments and additions, it can be seen with certainty that there is no possibility that this ordinance will have a significant effect on the environment.

SECTION 5. SEVERABILITY. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or

phrases of this Ordinance, or its application to any other person or circumstance. The City Council of the City of San Leandro hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof is declared invalid or unenforceable.

SECTION 6. **EFFECTIVE DATE AND PUBLICATION.** This ordinance shall take effect thirty (30) days after adoption. The City Clerk is directed to publish the title once and post a complete copy thereof on the City Council Chamber bulletin board for five (5) days prior to adoption.